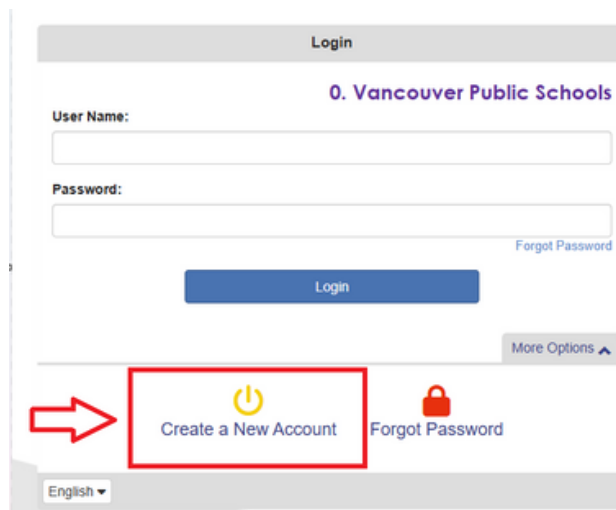


These instructions are for creating a ParentVUE account and/or entering a lottery application.

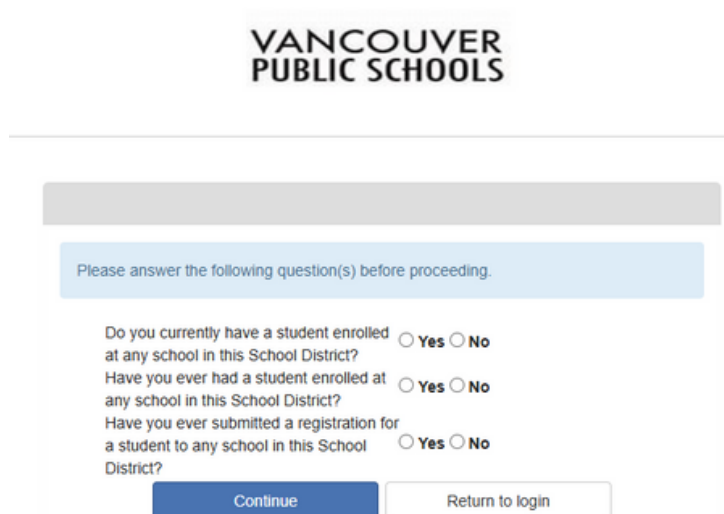
**If you have a ParentVUE account, please skip to step 2.**

## 1 Creating a new ParentVUE Account

- Click [here](#) to create a new account



- Answer the following question before proceeding.



**NOTE:** If your student has attended any VPS program in the past, please answer Yes to the question and then click [here](#). Do not create a new account – a new account will not be linked to your student's profile.

- Read the Privacy Statement and then click **I accept**

**VANCOUVER  
PUBLIC SCHOOLS**

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**Step 1 of 3: Privacy Statement**

Read through the following Privacy Statement and click the Accept button to agree to the privacy agreement

**i** If you have one or more students already enrolled in the district, you need to use your existing ParentVUE account.

**School District Schools  
ParentVUE/StudentVUE Use Agreement**

ParentVUE and StudentVUE are internet-based applications that provide access to education records for parent/guardian and students of School District through a secured Internet site. All parents/guardians and students who wish to use ParentVUE or StudentVUE must comply with the terms and conditions in this Agreement.

**A. Rights and Responsibilities**  
Access to ParentVUE/StudentVUE is a free service offered to all current students and parents/guardians of School District students. Access to student information through ParentVUE/StudentVUE is a privilege, not a right. A parent/guardian will be authorized to activate a ParentVUE account only after the student is enrolled in School District. Once a student withdraws or graduates, ParentVUE access to that student's education records will be inactivated. Parents/guardians and their student(s) must practice proper

Clicking I Accept means that you agree to the above Privacy Statement.

- Create your account by entering your information in the following areas:

**VANCOUVER  
PUBLIC SCHOOLS**

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**Step 2 of 3: Create Your Account**

Please enter your first name, last name, and your email address

**First Name**

**Last Name**

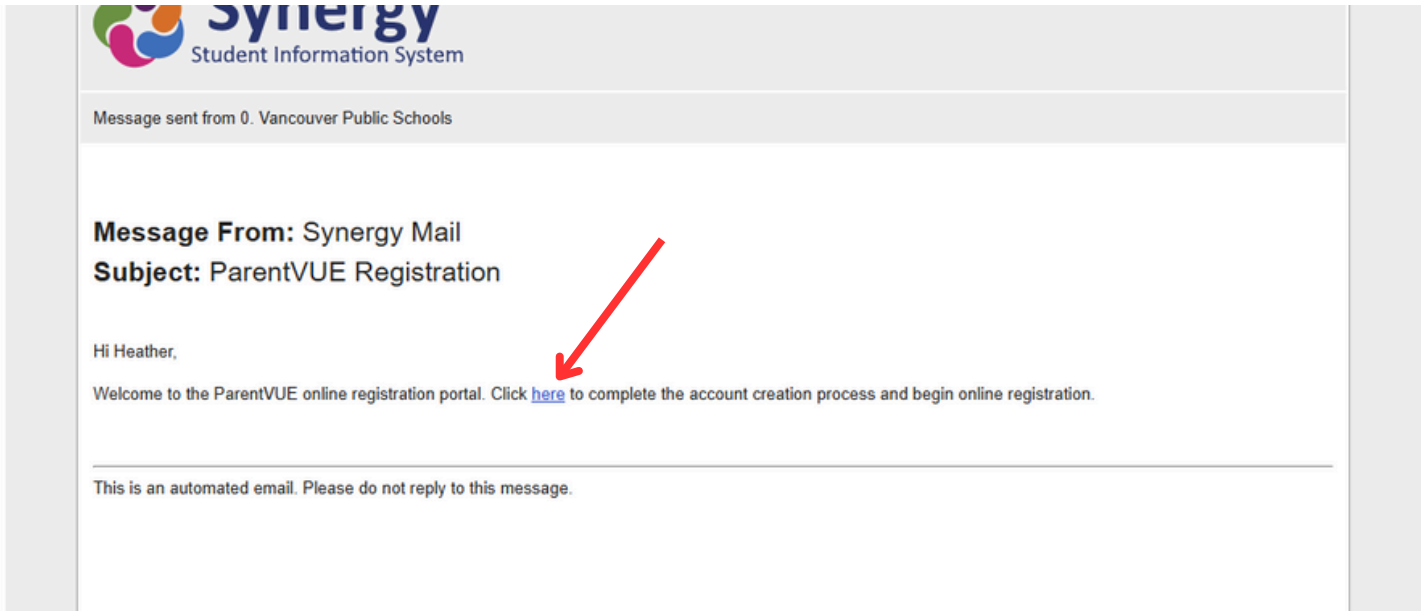
**Email Address**

**Confirm Email Address**

**U 6 8 6 6**  Type the characters you see in this picture

- Click **Continue to Step 3**

- Once the above steps are complete, you will receive a **ParentVUE Registration email**. Click the link in the email to finish creating your account. Check your junk/spam folder if you do not receive an email after a few minutes. If you still do not receive an email, call 360-313-1301 Monday - Friday 7:30 a.m. to 4:30 p.m. for support.



- Clicking the link in the email will open a new window to **Create Password**. Enter a **Password** of your choosing and then enter it again exactly the same in **Confirm Password**. Click **Save and Continue**

The image shows a web form titled "VANCOUVER PUBLIC SCHOOLS" and "Create Password". The form is addressed to "Heather" and asks her to "Please choose a login and enter your password to complete account creation and begin the online enrollment process." The form contains the following fields: "User ID" with the value "1234@email.com", "Password", and "Confirm Password". Two red arrows point to the "Password" and "Confirm Password" fields. At the bottom of the form, there is a blue button labeled "Save and Continue". A note at the bottom of the form states: "If you forget your user ID or password, the login information can be emailed to you from the 'Forgot my password' link on the login page."

## 2 Applying to enter a School or Program of Choice Lottery

- Once you are logged into ParentVUE, click on **Online Registration**. You will be directed to the Online Registration/Yearly Verification/Application screen (example of the screen is below.)
- Select the application for the school year and program or school for which you would like to apply.

Good afternoon

**SELECT REGISTRATION TO BEGIN**

- New students not currently enrolled in VP S, choose:
  - Online Registration New/Returning Student Registration
- To review or edit yearly information for a current VP S student, choose:
  - Yearly Information Verification
- Students applying to programs housed at Heights Campus, such as, Vancouver Home Connection, Virtual Learning Academy, Open Doors, or GED Program Registration choose:
  - VHC/VLA/Open Doors/GED Program Registration
    - Registration for these programs are subject to an approval process.
- If your student has been offered a spot in our Transitional Kindergarten program, choose:
  - Transitional Kindergarten (TK) Registration
- Applications for a Middle/High School or Program of Choice lottery for next school year choose:
  - Middle/High School Choice Application (applications open on 01/13/2025)
- Elementary Schools and Programs of Choice and Transitional Kindergarten lotteries for next year will open later this Spring.

2024-2025 School Year

\*Yearly Information Verification      24/25 Transition To Kindergarten (TK) Registration      24/25 VHC/VLA/Open Doors/GED Registration      24/25: NEW/Returning Student Registration

More Info      More Info      More Info      More Info

2025-2026 School Year

25/26 Elementary Choice Programs Application      25/26 Middle/High School Choice Application      25/26 Transition to Kindergarten (TK) Application

- You will be taken to the Welcome screen to continue the process

25/26 Middle/High School Choice Application

0. Vancouver Public Schools  
2024-2025

**INTRODUCTION**

Signature

Please enter your first and last name below:

By typing your name below and pressing the button at the base of the page you attest that you are the account holder, are authorized to provide the information and agree that the information provided is accurate to the best of your knowledge.

**Electronic Signature \***

Save And Continue >

### For questions regarding lottery applications:

- Help fill out an application: VPS Central Enrollment (360)313-1301
- MS/HS application status: vps.cte@vansd.org
- Elementary application status: lariza.castro@vansd.org