Highly Capable Services
Referral Form for Grades K-5

Parent/Community Member

Any parent or community member may refer a student for participation in the Portfolio Review. The Portfolio Review process can result in identifying students who demonstrate a need for Highly Capable Services. You may refer a student by completing this form and returning it to the Highly Capable Services office. You may be asked to provide additional information once the form is received by the Highly Capable Services office. Referral forms are available March 1st through May 1st of each school year. Referrals received after May 1st will be included in the testing process the following school year.

Highly Capable Services
c/o Vancouver Public Schools
PO Box 8937 • Vancouver, WA 98668-8937
Fax: 360-313-1021

Student’s Name: (print) ________________________________________________________________________

Birthdate: __________________________________________  Current Grade Level:______________________

Current School: _____________________________________  Home Phone: ____________________________

Student’s Address: ____________________________________________________________________________
___________________________________________________________________________________________

City, State, Zip  Parent’s Email

Referral form completed by (please print name): ____________________________________________________

Relationship to Student: _______________________________________________________________________

Student’s Primary Language Spoken at Home: _______________________  Second Language: ______________

Does this student have a sibling currently receiving Highly Capable Services? __________________________

If so, at which school site: _______________________________________

This child has my permission to participate in the Portfolio Review process for Highly Capable Services.

Print parent or guardian name: __________________________________________________________________

Signature of parent or guardian: ___________________________  Date: ____________________

PLEASE NOTE: If the parents are divorced and have been awarded joint decision making for education decisions regarding the child, then both parents must sign.
Please include additional evidence of how the child shows significantly advanced academic performance levels when compared with peers of similar age and experiences. Additional evidence may include a detailed description of the student’s strengths and interests and/or any completed projects of which they are extremely proud.

Students who are Highly Capable may possess, but are not limited to, these learning characteristics:

- Capacity to learn with unusual depth of understanding, to retain what has been learned and to transfer learning to new situations
- Capacity and willingness to deal with increasing levels of abstraction and complexity earlier than their chronological peers
- Creative ability to make unusual connections among ideas and concepts
- Ability to learn quickly in their areas of intellectual strength
- Capacity for intense concentration and/or focus